



# Cheshire

## Fire & Rescue Service

### APPLICATION GUIDANCE

The notes below will help you when you are completing the Volunteer Application Form. If you would like to read more information on Volunteering before you apply, please see the enclosed Volunteer Handbook. This explains the roles and requirements of a Cheshire Fire and Rescue Service Volunteer.

<b>Question</b>	<b>Guidance</b>
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1	The personal information you provide will be treated in the strictest confidence and stored appropriately. Cheshire Fire and Rescue Service processes personal information in line with the General Data Protection Regulations (GDPR).
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Further details can be found on our website:

2	<b>Role</b>
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Applicants may apply for up to three volunteer roles. Please indicate which roles you wish to be considered for by entering a number (1-3) for your preference, in the boxes provided. We will aim to recruit you to your preferred role where possible. However, this may depend on your availability and set of skills.

Please see the role profiles in the enclosed Volunteer Handbook for descriptions of each role. Note that applications for the Fire and Emergency Support roles will be forwarded to the Red Cross.

3	<b>Questions</b>
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Cheshire Fire and Rescue Service has a set of core values that staff and volunteers are expected to demonstrate. The questions in this section ask you to provide examples of when you have demonstrated these values.

Please provide a brief summary approximately 50 words for each example. Your answers can be drawn from your work, school or social life. Applications will be declined if answers are not provided in this section.

Please see the desirable skills chart below to gain a greater understanding on the skills that may be useful for each of the roles.

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## **Skills**

In this section we would like to hear about any experience and/or skills that you could use in your role as a volunteer. These may not be necessary requirements for volunteer roles but may be useful in your volunteering with Cheshire Fire and Rescue Service.

Please tick the skills and experience that you can demonstrate or include them in the section underneath if they are not stated in the table. You may be asked to expand on these at interview.

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## **Availability**

Some of the volunteer roles available require you to volunteer at specific times of the day and week. The role profiles in the Volunteer Handbook explain the commitments for each role. You should bear this in mind when selecting your preferred roles.

Please indicate your availability by ticking the appropriate box.

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## **References**

All Cheshire Fire and Rescue Service volunteers are required to supply contact details of two referees when applying for a role. These can be a colleague, employer, teacher or family friend who has known you for at least two years. A family member cannot be a referee.

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In Sections 6 to 15 we ask you for some important details. We do not use this information for making a volunteer appointment, only to monitor that we are acting fairly towards those that apply.

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## **Declaration**

Please sign the declaration to confirm that you have answered the questions as accurately as possible.

## **Interview Attendance**

If you are successful at the application stage of the process, then you will be invited to interview. The interview will be arranged at a mutually convenient time. Please note that if you have to cancel the interview, we will be happy to re-arrange, however if you do not turn up for your interview then we will unfortunately not be able to proceed with your application.

## Desirable skills chart

Please read alongside full role descriptions in handbook

	Type of activity	Skill set
<b>Fire Cadet Leader</b>	Planning and running weekly Fire Cadet meetings.	Good communicator with leadership skills who enjoys volunteering with under 18s.
<b>Safety Central Ranger</b>	An interactive life skills education centre housing four immersive learning zones and activity space. Volunteer Rangers, guide people of all ages around the centre, running simple activities about staying safe, keeping healthy and being happy in life-like situations.	Confident welcoming personality with an ability to engage with people of all ages.
<b>Events Team</b>	Assisting with assembling and dismantling of equipment/vehicles. This may include driving vehicles.	Manual and physical volunteering, teamwork with a good understanding of instruction.
<b>Heritage Team</b>	Attending events across the Northwest, promoting vintage fire engines and maintaining vehicles.	Background and enthusiasm in engineering.
<b>Post Fire Support Team (PFST)</b>	Offering a post incident clean up service at minor fires.	Reliable, hard worker and good communicator.
<b>Prevention Safety Team</b>	Giving advice on road safety dangers, prevention from drowning or helping to reduce the number of deliberate fires through presentations and events.	Calm, confident with a personality for organising and controlling situations, good presentation skills.
<b>Role Play</b>	Conducting role play in major rescue reconstructions for training purposes.	Confident personality with some experience in drama.
<b>Garden Support</b>	Maintaining the community gardens at specific fire stations and headquarters.	Experience of planting, pruning, picking flowers and vegetables and general garden maintenance.
<b>Youth Teams - Princes Trust/Targeted Youth Support</b>	Supporting our Youth teams to develop young people aged 9-25 years.	Calm, confident personality who likes volunteering with young people.